

**Saturday
March 24th
HOAC-North
Star District**



**Merit Badge College
Official Registration Packet
and
Leader's Guide**

Registered Boy Scouts are invited to work toward advancement requirements in a variety of badge topics through the generous resources of our community and volunteer counselors, this program represents a partnership between WJC SIFE (Students in Free Enterprise), North Kansas City Rotary, and the Heart of America Council – North Star District.

Merit Badge College Official Registration Packet And Leader's Guide

Who? Registered Scouts and their leaders are invited to attend. All units must be under the supervision of at least two adult leaders over the age of 21 at all times during the event. If you are attending with only your son, we will accept a registration of one scout and a parent. Any registrations not in compliance with this requirement will be returned.

What? Community leaders will staff the merit badge classes. These specially approved counselors will provide training and facilitate advancement on merit badges using the requirements and standards offered by the Boy Scouts of America in their most recent revision.

A Boy Scout is prepared. Scouts will receive confirmation of their enrollment on or before February 1st, 2012. This confirmation will include detailed prerequisite information for badge work that must be completed and delivered to the counselor at the event for credit. **Being prepared means the scout attends the class and participates fully, including the completion of any advance work requested.** Credit can only be awarded for work completed in class if they do not bring prerequisite work with them that day. Badge work can be completed with a qualified District counselor after the event, if necessary. **Special merit badge cards will be provided to record the details of their advancement at this event. Do not bring Blue Cards. Scouts must wear Class A uniform for identification purposes at the event.**

Eagle badges are limited to those who enroll early. We will make every attempt to manage the popularity of these badges by honoring just one Eagle badge choice per scout. However, there is no guarantee that scouts will get into Eagle badge classes. Spaces are limited and classes close when filled. We appreciate your understanding and support of this policy.

When/ Where? On Saturday, March 24th, 2012 a 7:40 am arrival is suggested. The event will begin at 8:00 am in The Fieldhouse on the North Kansas City High School Campus with an opening ceremony for all participants. Classes are held in various campus and community buildings. Guides will be provided to escort scouts to their classes from the opening ceremony. Please be prompt. The event will end by 4:00 pm. Participants are able to park in the lot by the stadium or across the street from the NKC Public Library.

Why? This program is organized by the WJC Students in Free Enterprise team and the North Kansas City Rotary Club as a service to the community matching their team dedication to achievement, character development and leadership. Students in Free Enterprise is fueled by "A head for business and a heart for the world." Community service is one of the Avenues of Service which encourages Rotarians to offer service to their communities. Every Rotary club and every Rotarian assumes a responsibility to find ways to improve the quality of life for those in their communities and to serve the public interest.

Costs? The registration fee is \$40 per scout and \$20 per adult leader. Registration is on a first come first served basis and must be paid in advance. After 1/24/12 the fees will increase \$10 per registration. There are no refunds or walk-ins allowed the day of the event. This inclusive fee covers the costs of event patch, lunch, and use of facilities for badge work, program supplies, classroom materials and event production needs. Parking is FREE to all attendees.

Special Needs?

If any member of your group has any special needs, please inform us. Some buildings are not ADA accessible. We need your help to “be prepared” and provide reasonable accommodation for a successful and enjoyable experience.

Important: Once registration is confirmed we **CANNOT** offer refunds. Substitutions within the troop are permitted **ONLY** if the badges selected remain the same and follow stated enrollment policy.

Official Unit Registration Form

- Please print legibly or type this form - copies of this form will be accepted
- We encourage early registration by 1/24/12. After this date the fees will increase to \$50 per scout and \$30 per adult registering.
- Enrollment is filled on a first come, first served basis. One form per troop please.
- Each scout is limited to ONE Eagle badge selection, as space is available.
- Pre-registration is MANDATORY. No walk-in registrations will be accommodated.
- Leaders attending with their scouts are asked to assist in badge sessions as needed.
- Two-deep leadership is required at all times. Two adult leaders must register with each unit, regardless of size. We suggest registering an adult leader for every five scouts.
- Registrations must be prepaid. Make checks payable to **North Kansas City Rotary**. Please include BSA-MBC in the memo line.
- Official confirmation of registration will be mailed on or before 2/1/12.
- Incomplete registration forms will result in having the enrollment returned for correction and loss of reserved space until form is completed and returned. We need complete mailing address, email and telephone contact information for the leader in charge for all future communication.

	Scout Name	Age	Code 1	Code 2	Code 3	Code 4	Code 5	Code 6	BSA Rank
16									
17									
18									
19									
20									
21									
22									
23									

Send this completed form and remittance to:
North Kansas City Rotary Club
PO Box 7524
North Kansas City, MO 64116

Total # of Adults @\$20each =	\$
Late Adults @ \$30 each =	
Total # of Scouts @\$40 each =	\$
Late Scouts @ \$50 each =	
Total \$ due with registration =	\$

Badges Offered in 2012:

American Business	ABU	Computers	CPC	Journalism	JOR
American Cultures	ACU	Crime Prevention	CRI	Landscape Arch	LAR
American Labor	ALA	Dentistry	DEN	Law	LAW
Archeology	ARY	Disabilities Aware	DSA	Music	MUS
Architecture	ARC	Drafting	DRT	Nuclear Science	NLS
Auto Maintenance	ATO	Electricity	ELC	Personal Mgmt *E	PMG
Aviation	AVI	Emergency Prep *E	EMP	Plumbing	PLU
Chemistry	CHM	Energy	ENY	Public Speaking	PSP
Chess	CSS	Engineering	ENG	Pulp and Paper	PAP
Citizen-Comm *E	CCO	Entrepreneurship	ETR	Salesmanship	SLS
Citizen-Nation*E	CNA	Environment Science	ENV	Scouting Heritage	SCO
Citizen-World*E	CWO	Fingerprinting	FGP	Traffic Safety	TRA
Coin Collecting	CCL	Fire Safety	FRS	Truck Transport	TRU
Collections	COL	Fly Fishing	FLY		
Communications*E	COM	Geocaching	GEO		
Composite Materials	COP	Home Repairs	HOM		

* E Denotes Eagle Badge

Leader Guide:

- ❑ The event is organized to teach only those badge requirements that can be facilitated in our defined setting. Most badges require homework or experiences that must be completed outside the event setting. Troop leaders are responsible for verifying with their scouts that they are prepared to attend this event by completing the pre-requisite work assigned.
- ❑ Scouts and Leaders should wear Class A uniforms the entire day.
- ❑ ALL scouts should bring with them the following items:
 - Notebook, or paper and pencil, or pen to write with
 - Appropriate merit badge book(s)
 - Pre-requisite assigned materials
 - This must be marked with the scout's name, troop number, and a phone number.
 - To ensure that all scouts fully participate in any tell, show, describe and explain requirements, scouts must write a brief report, prior to class. Scouts will have the opportunity to tell, show, explain, or describe what they have written in their report.
- ❑ ALL attendees will be issued a name badge for the day.
 - These must be worn at all times. The class assignments are listed on the name badges and must be followed. They match class rosters. This information also defines our security locator list for emergency contact needs.
 - If you need to substitute a scout, please notify us of the change as soon as possible. After 2/24/12, substitutions will not be accommodated. This policy is in place to respect the scouts' time to be fully prepared with pre-requisite work for a successful event experience, and also to provide for adequate internal planning work needs.
- ❑ Event leaders will be available to escort scouts and leaders to their classes from the opening ceremony. They will also be escorted to class after lunch.
- ❑ Scouts may wish to bring money for break snacks – this is otherwise a pre-paid event and is all inclusive. Parking is FREE and lunch is included in event fees.
- ❑ There have been recent changes to many badges. Please use the most current Boy Scout Requirements book (#33215) as your official source for the most updated badge requirements. Online, we recommend www.usscouts.org/meritbadges.asp or <http://www.scouting.org/BoyScouts/AdvancementandAwards/MeritBadges.aspx>.
- ❑ Having current merit badge books and information to work with reduces confusion and provides for a more successful day for your scouts. It is inappropriate to ask an instructor to follow old requirements because you used an out of date book as a guide.
- ❑ Standard blue cards are NOT needed – we use special reporting forms at the event.

Tentative Event Schedule:

- 7:30 Check in opens at NKC High School Field House
- 8:00 Opening ceremony assembly
- 8:30 AM classes begin
- 11:30 Lunch break
- 12:45 Assembly in NKC High School Field House
- 1:00 PM classes begin
- 4:00 Close of event

Expectations of adult leaders attending with scouts:

- Your troop must be under the leadership of at least two leaders over the age of 21 at the event.
 - We strongly encourage a scout / leader ratio of 5:1. If you are attending with only your son, we will accept a registration of one scout and a parent.
- Adult leaders are expected to help instructors with evaluating pre-requisite materials, maintaining good behavior, recording attendance and verifying scout accomplishments during the class session.
- The highest quality of instruction is provided by our community volunteers, college faculty and staff, and professional experts on the subject matter.
 - In some cases the classes are assisted by our upper level students.
 - Many of our faculty and staff are Eagle Scouts themselves.
- If you have leaders who wish to be assigned to certain classes we will try to honor those requests. In order to provide minimum leadership support for class sizes, we must maintain the ability to honor supervision requirements over personal preferences.
 - Leaders who do not follow policy by not attending the assigned class place an unnecessary burden on the instructor and other adult leaders.
- Each scout will receive an opportunity to work on two merit badges; one in the morning session and one in the afternoon.
 - We have no provisions for ½ day participation.
 - Encourage very young scouts to NOT enroll for the more challenging Eagle Badges until they are best prepared. Some of the elective choices are better “starter” options for those just bridging into the Boy Scout program. Review badge requirements with them and help them judge interest and age appropriate options.

If you need to communicate with us, please contact Professor Debbie Scarfino at: drs@kc.rr.com or home phone: 816.453.5097. Feel free to also contact our student SIFE Project Managers: Heather Walton at waltonh@william.jewell.edu or cell phone: 479.427.9902 and Elliott Kieffer at kieffere@william.jewell.edu or cell phone: 816.813.7367.

SIFE (Students in Free Enterprise) and the NKC (North Kansas City) Rotary are hosting and organizing this event. SIFE is an international non-profit organization active on more than 1,400 university campuses in 48 countries. SIFE teams bring together the top leaders of today and tomorrow to create a better, more sustainable world through the positive power of business. They develop projects that consider relevant economic, social and environmental factors, where they can effectively empower people in need by applying business and economic concepts and an entrepreneurial approach to improve their quality of life and standard of living. William Jewell SIFE is an award winning team with Regional and National honors. For more information see: www.sife.org

The mission of Rotary International is to provide service to others, promote integrity, and advance world understanding, goodwill, and peace through its fellowship of business, professional, and community leaders. Rotary's 1.2 million members believe it starts with a commitment to **Service Above Self**. In more than 34,000 clubs worldwide, you'll find members volunteering in communities at home and abroad to support education and job training, provide clean water, combat hunger, improve health and sanitation, and eradicate polio. It is one of the ten largest charitable foundations in the world.

We look forward to welcoming your troop to our event on Saturday, March 24, 2012 at North Kansas City High School



WILLIAM JEWELL COLLEGE



Boy Scouts of America



For the first time in our Merit Badge College history each individual troop has the opportunity to earn coups for troop members who assist us in a challenge to “can hunger” in our community. The competition is sponsored by Campbell’s and is simple to participate in. The troop to bring the most canned/boxed food items to check in on the day of Merit Badge College will earn coups for every participating scout in their troop. The winning troop will be recognized at the event.

WJC-SIFE has teamed up with NKC Rotary, Lambda Chi Alpha fraternity, and the WJC Nonprofit Leadership Association to reach a goal of 25,000 cans of food to help fill area food banks. Your donations will go to the Kansas City Harvesters to help with the local hunger problem.

Please make sure donations are non-perishable and not opened. Thanks in advance for teaming up with us to help can hunger.